

Committee Manager Carley Lavender (Ext 37547)

3 October 2019

## **ELECTORAL REVIEW SUB-COMMITTEE**

A meeting of the Electoral Review Sub-Committee will be held in **Committee Room 1 - Pink Room** at the **Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **16 October 2019 at 6.00 pm** and you are requested to attend.

Members: Councillors Purchase (Chairman), Jones (Vice-Chair), Mrs Baker, Bower, Mrs Cooper, Goodheart, Gunner, Lury and Oppler

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officer should make their declaration by stating:

- a) the application they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest
- d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak to the application

### **3. MINUTES**

(Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Electoral Review Sub-Committee held on 16 July 2019 as attached/previously circulated.

4. **ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES**

5. **REVIEW OF POLLING DISTRICT, POLLING PLACES AND POLLING STATIONS**

(Pages 5 - 24)

The Council is legally required to conduct a formal review of its polling districts, polling places (building within which polling stations are located, there may be more than one polling station at a polling place) and polling stations, every five years. The review covers the location of the polling station within the polling District and convenience for voters in that polling district, rather than a review of polling district boundaries. The outcome of the review will be reported to the Electoral Review Sub-Committee on 16 October 2019 with recommendations going to Full Council on 13 November 2019.

6. **CANVASS REFORM 2020**

The Group Head of Policy will provide the Sub-Committee with a verbal update on the progress of the Canvass Reform 2020.

Note : Reports are attached for all Members of the Sub-Committee only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager.

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

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